



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

October 27, 2020

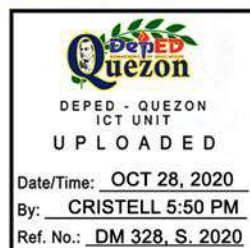
**DIVISION MEMORANDUM**

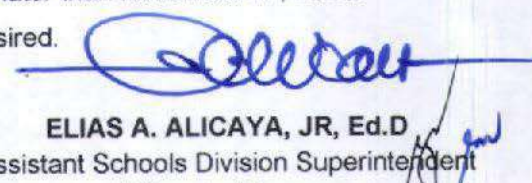
DM No. 328, s. 2020

**CONFERENCE ON THE PREPARATION OF SCORING RUBRICS, REVIEW OF MOA FOR WORK IMMERSION, AND FINALIZATION OF SCHOOL WORK IMMERSION PLAN (SWIP)**

**To: OIC-Assistant Schools Division Superintendent, CID Chief, SGOD Chief, Education Program Supervisors, Public Schools District Supervisors, School Heads of Schools Offering Senior High School Program, and SHS Coordinators**

1. To make all Senior High Schools in DepEd Quezon "new normal ready" in terms of measuring learners' performance and implementing the Work Immersion Program, holding of Conference on the Preparation of Scoring Rubrics, Review of MOA for Work Immersion, and Finalization of School Work Immersion Plan (SWIP) is deemed necessary.
2. Seeing the aforementioned need of the Senior High Schools, this Office announces the holding of a Conference on the Preparation of Scoring Rubrics, Review of MOA for Work Immersion, and Finalization of School Work Immersion Plan (SWIP) on November 09, 2020 at 8:00 A.M. – 5:00 PM. using this Meeting URL: <https://tinyurl.com/TRAINING-SRR-SWIP> Meeting ID: 956 0981 3699 Passcode: 12345. Participants to this professional advancement activity are School Heads (SHs) of Schools Offering Senior High School Program or Senior High School Coordinators who are enjoined to accomplish the online registration using <https://tinyurl.com/SHS-SRR-SWIP> not later than October 30, 2020.
3. Each participating school is expected to hold a properly documented school – organized training on the preparation of scoring rubrics, submit a hardcopy of a compiled quality assured scoring rubrics for SHS as a result of the training, submit the MOA/s for Work Immersion and finalized School Work Immersion Plan (SWIP) for signature of the Schools Division Superintendent. These documents should be submitted to the Curriculum Implementation Division (CID) not later than November 27, 2020.
4. Immediate dissemination of this Memorandum is desired.



  
**ELIAS A. ALICAYA, JR, Ed.D**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-009-003



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